

**First Planning Meeting for
TorchFest Pulled Pork Fundraiser
Mon. Sept. 12, 2016 (next meeting Mon Sept 19 at 5:00 pm @ library)
6:00 pm, Library**

Present: Raye Anne Absher, Carol Croell, John Bawcum, Fred Kasten, Tom Anspach

Carol had records from the last time we had a fundraiser with Corner Delli--**Nov. 2, 2013**

Last time:

- 11-2, \$7 (\$5.50 to Bob Dell), paid him \$550 (100 meals), meal included pulled pork sandwich, cole slaw, beans

**Raye Anne talked to Bob Dell 9/15/16---agreed on \$8 ticket price and \$4.50 to him/meal
The \$4.50 includes the boxed meal container and the containers for pre-cupped beans, coleslaw and bbq sauce---all WE need to do is "make" the sandwich with their measuring cup for uniform portion control.**

- FoPP provided a cookie (in a plastic bag...1-2 cookies) (donated by FoPP volunteers) and a soft drink or water (choice of coke, diet coke, sprite, water) (Sander's may have donated--check with them)
- We made over \$850.00
- We did 2 ads (Journal and Independent) and 2 thank you ads (Journal and Independent)--spent \$115 (\$46 + \$69)
- We made 140 tickets--101 were sold and turned in, 11 were not sold, 28 unknown **Raye Anne made, printed, cut and numbered---will bring to the 19th meeting**

Things to do:

- Get volunteers for: coolers (Carol, Carl, Tom)
- Ask Dwayne Davis to use the parking lot (Raye Anne)
I went into the office on 9/15/16 and cleared it with Mrs. Davis--- she requested that we set-up far enough in front of their building in case they have a scheduled customer that day.
- Make at least 100 tickets--have numbers printed on the them (Raye Anne) **done**
- Make signs to post around town (and Francesville, etc....) **sign is made/ John B. will print**
- Contact WKVI, Pulaski Post, Coffee News, Logansport, Royal Center, Rochester, Breakaway Bike Shop, etc.... (???)
- Tom A...check membership form info for those interested in fundraisers, community involvement, etc...
possible volunteers for working...
(usual suspects: the board and officers...John B. Mike O. Steve M. Fred K. John M. Deb C. Anthony C. Carol C. Raye Anne A.) plus... Tom A. Carl A. Ron and Boni S.

Other possibilities: Kathy Kegarise, Steve Crosby, Larry Capps, Rob Rowlands, Tom White, other Depot ride regulars, Rex A., Larry and Nancy S., Max and JoAnn M., Dan and Virginia D., Mary Perren, Jerry and Becky A., Tod Groff, John and Marie Kraft, Ed and Fay Miller, Dave Bennett, Kelly Hines, Dave Marty, Paul and Shannin Grandstaff, Kaye Beall, Vernon Gillum, Judy Poor, Ernie and Peggy Thomas...

Any other suggestions???

- Go to NAPA to schedule the sign (Raye Anne) **done--scheduled for Oct. 3-8**
- Do a Channel 15 PSA (Raye Anne) **done--will air Sept 19-Oct 8**
- Talk to Bob Dell about prices, times, all details (Raye Anne) **Done 9/15/16**

Volunteer Jobs Needed:

- People to make cookies (8-16 dozen needed to have 1-2 per order)
- Ticket sellers.... John B. (25), Mike O. (25) Raye Anne (5), Fred (5), Tom (2)...he will ask Carl...we will still need more ticket sellers...
- **Set-up**...start at **9:00** am (food sales start at 11:00)---need 5 or 6---setting up tables (John and Carol and ??), setting up the Panhandle tent and placing of FoPP signs, bagging cookies 1-2 into at least 100 bags, getting the drinks into the coolers, etc... (need 4-6 people)
- **Shifts: 11-12, 12-1, 1-2, clean-up... (7 for each shift) (see corrections below)**

We need **2 runners for each shift** (to go to and from the cars..they will also take the drink to to the car--and ask if they want BBQ sauce), **7 people for the food table**--1 to do the sandwich, 1 to do the beans, 1 to do the cole slaw, 1 to place the cookie bag and close the styrofoam box. (runner will get the drink), 1 for the money box, 2 for traffic directing in and out of the parking lot **(because the beans, cole slaw and bbq sauce will be provided pre-cupped, we will only need sandwich makers and cookie bag placer/box closers)**

NEXT PLANNING MEETING: MONDAY, SEPT. 19, 5:00 pm, LIBRARY